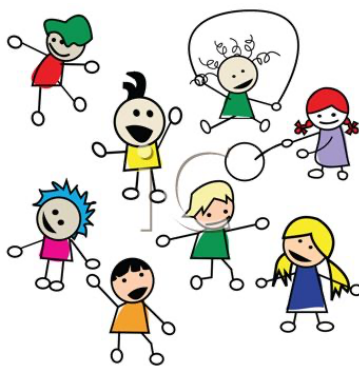


Stratford St Mary

After School Club Registration form



Information for
Parents/Carers and Children

Costs and Timings for After School Care

Day	3.15 - 4.15pm	4.15 - 5.15pm
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

£6 per hour

Please return your completed forms to:

Stratford St Mary Primary School Front Office

Or

Beverley Jarrett.

20, Silver Leys,

Bentley,

Ipswich,

IP9 2BS

beaviejarrett@yahoo.co.uk

Registration and Booking

- Before any child can attend After School Club a registration form must be completed by the parent/carer.
- You may then book for the day(s) required.
- Payment for the place is payable in advance or on the day(s) required.
- Bookings need to be made in advance to guarantee your child a place. Available spaces can sometimes fill up quickly.
- A booking cannot be made if money is owed.
- The fee will be transferable to another session in the event of a child being unwell and therefore unable to attend.
- It would be appreciated if you could cancel any After School Club booking for your child if it is not required.
- In the event of a child not attending a booked place for any other reason than illness, the fees are only transferable to another day with prior notice (24 hours).
- If less than 24 hours, the payment will not be refundable.

Thank you for your cooperation.

I look forward to welcoming you and your children to the After-School Club.

General information

A snack and drink are offered at the start of the session.

The outdoor facilities include the field, playground and play equipment.

Inside there will be many resources which include:

Arts and crafts

Games

Lego

Cars

DVDs

CDs

Drawing

Reading corner

Board games.

Help with homework and Reading.

And lots, lots more.....

I would like to hear any suggestions of things your child would like to do. Please write them down and pass them on.

I hope your child(ren) will enjoy coming to After School Club. Please do not hesitate to ask if there is anything you are not sure about.

Your child's/children's happiness is important to me.

Please remember to keep me up to date of any changes in circumstances and contact details.

Collection information for After School Club

- Children need to be collected from the Stratford Primary School. Please come to the hall door.
- If other adults are collecting your child(ren) you must inform Mrs Jarrett.
- This can be done via email: beaviejarrett@yahoo.co.uk or telephone/text:
- 07910061452
- After school club closes at 5.15pm this is the latest time for your child(ren) to be collected.

Contact Details

Please indicate below how you would like to be contacted:

Name of child/children:

Parent/Carer's name:

Address:

Home Telephone Number:

Mobile telephone Number:

Email:

Emergency Contact Details

Please indicate below whom you would like to be contacted in the event of an emergency, if I am unable to contact you:

Name:

Relationship to you:

Address:

Home Telephone Number:

Mobile telephone Number:

Name:

Relationship to you:

Address:

Home Telephone Number:

Mobile telephone Number:

Medical Information

Doctor's Name:

Surgery:

Address:

Telephone Number:

Does your child suffer from:

Asthma

Diabetes

Eczema

Allergies

Epilepsy

Heart Condition

Date of most recent tetanus injection

Please read the statements below and delete, as necessary.

- I do/do not consent to sun cream being applied if necessary.
- I do/do not give permission for my child to receive emergency medical treatment, if necessary, by a trained paediatric first aider.
- I do/do not give permission for my child, if necessary, to be taken to the Accident and Emergency Department in an ambulance. (An adult will always accompany your child in this situation)
- I do/do not give permission for the use of hypoallergenic plasters to be used should a First Aider feel they are needed.

Does your child have any additional needs? If so please state:

Does your child have any special dietary requirements?

Are there any emotional/behavioural concerns regarding your child that you would like me to be aware of?

Please tell me if there is a particular interest that your child has or activities that I could provide to make your child feel welcome and happy.

Please do not hesitate to contact me if you wish to discuss anything.

Terms and Conditions

- Please provide a packed tea if you would like your child to eat before you pick up.
- If your child will not be attending a booked session please inform Mrs Jarrett as soon as possible.
- If your child is absent from school on a day of the booking, a refund will be given.
- Parents/Carers **MUST** come to the hall door to collect their child/children from After School Club.
- All booked places must be paid for in advance or on the day. Failure to do so may result in your child losing their place.

I agree to the terms and conditions and understand the rules of the After-School Club that I am booking my child/children into.

Signed:
(Parent/Carer)

Date: